



Our Lady of Lourdes Primary School
Executive Headteacher Mrs Sally Nutman
Manchester Drive, Leigh on Sea, Essex SS9 3HS
Phone: 01702 475689 Email: office@ourladyoflourdes.southend.sch.uk



SUPPLEMENTARY INFORMATION FORM

Please provide the school with the following information, to enable your child to be considered for a place at Our Lady of Lourdes Primary School.

Details about your child:

Child's Surname <small>(Capital letters)</small>			
Child's First names <small>(Capital letters)</small>			
Date of Birth		Male	Female
Child's Religion			
Child's Home Address <small>(Please advise the school office if you change address)</small>			Postcode

Details about Parents/Carers:

Mother/ Carer's Name		Religion
Father/Carer's Name		Religion
Address		

(If different, please state which parent)		
		Postcode
Home Phone		
Mobile Number		
Work Number		

Details of siblings attending the school.

Name		Date of Birth	
Name		Date of Birth	

If your child has been baptised as a Catholic, please complete the boxes below:

Baptism Date: (Please enclose a copy of your child's Baptism Certificate.)	Parish:
If your child is Catholic, you must also ask a Priest to support your application, by completing a Certificate of Catholic Practice. This provides information to enable us to apply our admissions criteria. Please give details of the Priest who has agreed to support your application.	
Priest Name:	
Church:	
Address:	

Please complete this section if your child is NOT Catholic:

<p>If your child is not a Catholic, but a practising member of another faith, please give details:</p> <p>(Please enclose a copy of your child's Baptism certificate if appropriate.)</p>	
<p>If your child is not Catholic you should obtain a letter, which states that you are practising their faith, from your Minister / Religious Leader before the closing date for applications.</p> <p>(Please tick the box if you intend to do this.)</p>	

To ensure that your child’s application can be processed immediately please ensure that:

The Single Application Form has been fully completed and submitted to the Local Education Authority. (For Reception intake only. If you wish to apply for a place during the school year for Reception Class or Years 1 to 6 please contact the school office.)	(Please tick)
This form, the Supplementary Information Form has been fully signed and completed.	
Where applicable a copy of the Baptism Certificate has been provided.	
The name & address of the Priest who has agreed to support your application has been completed.	
A letter from your Minister / Religious Leader is enclosed (For non-Catholic applications).	

Declaration.
We are practising Catholics/ Christians (delete if not applicable)
If our child is admitted to Our Lady of Lourdes Primary School we understand that he/she will be educated in the Catholic faith and that he/she will participate in the religious life of the school.

Signature of parent/carer completing this application.

Signed.....Date.....

Name.....

FOR RECEPTION CLASS ONLY

This Supplementary Information Form (SIF) along with the Certificate of Catholic Practice or Minister/Religious Leaders letter (where applicable) and Baptism Certificate (where applicable) must be submitted to the School Office by *22nd January (or next working day).*

The Single Application Form (SAF) must be submitted to Southend Borough Council by *15th January.*

Parents/Carers will be advised (BY SOUTHEND BOROUGH COUNCIL) of the school their child has been offered a place at *on 16th April.*

Admission to Our Lady of Lourdes Catholic Primary School is in accordance with the determined admission arrangements. If the number of applications outnumbers the admission limit, applications are allocated in accordance with the School Admission Criteria and therefore not all applications will be successful.

If you wish to apply for a place during the school year for the Reception class or for Years 1 to 6,

please contact the school directly.